ACCESSING EMORY SPACE REMOTELY

**Purpose:** In this job aid, customers will be able to access Emory Space via the CS Customer Portal remotely.

**Target Audience:** CS customers

**Steps:**

1. **Under your Programs, launch ‘Big IP Edge Client’**.
2. **Click “Change Server”, then click ‘Next’**.
3. **Edit the server name to ‘VPNproxy.emory.edu’**.
4. **You may need to authenticate using DUO**.
5. **Using your browser, visit campserv.emory.edu and click Customer Portal**.
6. **Click ‘Emory Space’**.
7. **Helpful Links**
8. **Contact Us**
1. Under your Programs, launch ‘Big IP Edge Client’.

2. Click “Change Server’.
3 Edit the server name to ‘VPNproxy.emory.edu’.

4 You may need to authenticate using DUO.
5 Using your browser, visit campserv.emory.edu and click Customer Portal.

6 Click ‘Emory Space’.
HELPFUL LINKS:
1. Campus Services Website
2. Customer Portal
3. Emory Space

CONTACT US:
For further questions on this process, email cscsc@emory.edu.

Last Updated: 4/18/2022